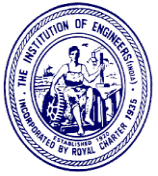




Engineering Staff College of India

Autonomous Organ of The Institution of Engineers (India)

Old Bombay Road, Gachi Bowli, Hyderabad – 500 032, T.S, India



Quality & Productivity Division

Certified Internal Auditor Training for Integrated Management System (IMS)

[ISO 9001 QMS, ISO 14001 EMS & ISO 45001 OHSMS]

11 – 13 July, 2018



(An ISO 9001:2015 Certified, AICTE & CEA Recognized Institution)

Centre for Promotion of Professional Excellence

INTRODUCTION

With a plan-do-check-act and risk based approach being applied to quality, health, safety and environmental management, we have seen the development of individual standards, such as ISO 9001, ISO 14001 and ISO 45001. Between the risks in each of these areas and the way they can be managed, there is much that is common. As a result, many organisations are merging the fragmented management systems into a single integrated management system. In addition, with the increasing acceptance that all these types of risk can be seen as threats to the business, organizations are now looking at how business opportunity and risk can be universally managed using a truly integrated management system that covers the totality of the business operations. An Integrated Management System is a single integrated system used by an Organization to manage the totality of its processes in order to meet the Organization's objectives and equitably satisfy the stakeholders.

ADVANTAGES OF INTEGRATION OF SYSTEMS

- .A holistic approach to managing business risks *by* ensuring that all consequences of any action are taken into account, including how they affect each other & their associated risks
- Improved communication, both internal and external *by* having one set of objectives, a team approach culture can thrive and improve communication
- .Enhanced business focus *by* having one system linked to the strategic objectives of the business contributes to the overall continual improvement of the organization.
- More concise minimalist management system with all aspects adding value without redundancy.
- Increased profitability through lower costs, risk control, improved productivity & creativity.

ENABLING OBJECTIVES

- To understand fundamentals of systems management and inherent requirements of different Management Systems, similarities and differences.
- To develop the minimum amount of documentation needed for integrated system in order to demonstrate effective planning, operation and control of its processes, implementation, continual improvement and effectiveness of the Integrated Management System.
- Enable participants to identify mandatory records in integrated management system.
- To become competent Internal Auditor for IMS.

COVERAGE

- Introduction to QMS Concepts & Principles.
- Review of structure & requirements of ISO 9001, 14001 and 45001.
- Documentation for Integrated system to demonstrate the effective planning, operation, control of processes and the implementation.
- Quality Audit – Definitions, Principles, Types of Audit etc., (referencing ISO 19011: 2011)
- Managing Internal Audit Programmes for the Integrated Management System
- Planning & conducting Internal Audit for Integrated Management System & reporting results
- Root Cause Analysis & Corrective Actions.
- Individual / Syndicate exercises and role play.
- Written examination.

METHODOLOGY

The program will be conducted in an interactive environment providing greater scope for discussions. Emphasis will be on a highly participative style of learning through Lectures, group discussions, presentations etc.

TARGET PARTICIPANTS

Executives from Quality, Environment, Safety, Auditing, Systems Management & other functions from Defence, Power, Infrastructure, Mining, Petrochemicals, Oil refineries, Shipping & Transportation, Telecommunications Sectors. Central & State Government Organizations, Construction, Projects, Chemical & Pharmaceutical Companies, etc. implementing Integrated Management System.

PROGRAMME VENUE, DATES & TIMINGS

Venue: Engineering Staff College of India (ESCI) Campus, Old Bombay Road, Gachi Bowli, Hyderabad. 500032. TELANGANA STATE, India.

Dates: 11 – 13 July, 2018 (3 days)

Timings: On the first day Registration will commence at 0900 hrs. On all other days the program timings will be from 0945 - 1715 hrs with breaks in between for tea and lunch.

COURSE ADVISOR

Shri S K Verma, Chief Mentor, Engineering Staff College of India

COURSE DIRECTOR

Shri D Sheshadri, Head – Quality & Productivity Division, Engineering Staff College of India.

COURSE FEE

Rs.16,500/- (Residential) + 18% GST participant. Fee includes course material, course kit, and twin-sharing/single AC accommodation as per availability, breakfast, lunch, dinner, tea / coffee and snacks during the actual days of training program.

DISCOUNTS

- Non-Residential Fee:** 10% discount on course fee is allowed for non-residential participants.
- Group Discount:** Additional 10% discount for three or more participants, if sponsored by the same organization (All discounts are applicable only if fee is received at ESCI before the commencement of the program)
- GST 18%** is to be paid extra over and above the training fee, as training is also under the purview of GST.
- GSTN Number:** 36AAATT3439Q1ZV
- HSN Number:** 999293
- PAN Card No.** AAATT3439Q.

MODE OF PAYMENT

Program fee is to be paid in favour of “**IE(I)-Engineering Staff College of India**” in the form of demand draft payable at Hyderabad.

Alternatively the payment may be made by Electronic Fund Transfer (EFT) to ESCI – SB A/c No. 912010049234564 with **Axis Bank Ltd., Gachibowli branch**, Old Mumbai Highway, Cyberhills Colony, P Janardhan Reddy Nagar, Gachibowli, Hyderabad – 500032, T.S., by **NEFT/ RTGS/ IFSC Code No. UTIB0000733 – MICR No.500211020**.

While using EFT method of payment, please ensure to communicate us your company name, our invoice reference and program title.

REGISTRATION

Online registration shall be available on ESCI website.

To register, manually please send your nominations giving details of name, designation, contact address, email address, mobile, telephone and fax number of the participant along with the details of mode of payment of fee, addressed to:

The Head

Quality & Productivity Division
Engineering Staff College of India,
Gachi Bowli, Hyderabad – 500032,

Phone: 040 - 23000465 / 23000466 Ext. 4108, 4109, 4110, 4132, 4133

Direct Phones: 040 – 66304108, 109, 110, 132, 133 **Fax:** 040 – 30995226

Mobile: 9866114616 **Email:** qp@escihyd.org **URL:** www.escihyd.org

CERTIFICATE

A certificate of Internal Auditor for Integrated Management System [ISO 9001, ISO 14001 & OHSAS 18001(ISO/DIS 45001)] will be issued for those participants who successfully complete the continuous assessment and written examinations.

GENERAL INFORMATION

- ESCI encourages participants to present case studies from their respective organizations.
- For the convenience of outstation participants, ESCI will facilitate pick-up and drop from Airport / Railway Stations / Bus Stations, if travel plans are received at least 3 days in advance along with mobile number by fax or email. The charges shall be paid by the participant directly to the Cab.
- ESCI provides complimentary accommodation and boarding to the participants one day before commencement (Check-in at 1200 hrs.) and one day after conclusion (Check-out at 1200 hrs.) of the program duration. Overstay charges will be applicable as per ESCI rules (subject to availability of accommodation)
- Well developed Information Centre and Internet facilities are available to the participants.