Engineering Staff College of India

Autonomous Organ of The Institution of Engineers (India)
Old Bombay Road, Gachi Bowli, Hyderabad – 500 032. TS, India

Quality & Productivity Division

Workshop on
Total Quality in Vigilance

07 – 09 Feb, 2019

(An ISO 9001:2015 Certified, AICTE & CEA Recognized Institution)

INTRODUCTION

Till recently, the most common refrain of any organization was that the vigilance set-up in the organization is more of an impediment and hindrance rather than an aid to managerial effectiveness. However today, the perception of the organizations is undergoing a paradigm shift and vigilance is being viewed as part of the overall risk management strategy of an organization where structures, systems and processes are built in such a manner so as to prevent adverse effect on productivity, profitability and reputation. It is being increasingly recognized that, vigilance in any government, public or private sector is like any other function of management, such as finance, personnel, materials management, contracts, quality control etc. and is thus an integral part of administration. All functions of the organization work in coordination to improve overall effectiveness and to achieve objectives for sustained success of the organization. It is therefore imperative that executives from vigilance and other functions are exposed to this aspect of Management for Total Quality in all the processes of the organization.

ENABLING OBJECTIVES

- To Understand the emerging Methods, Techniques of conducting investigation and Reporting
- Learn the emerging role of Vigilance Function in prevention of Fraud & Corruption with the application of Modern Systems, Methods and Tools
- To Implement Quality Management Tools & Techniques to improve the Vigilance Process

COVERAGE

- Overview and Approach to effective Vigilance, Complaint Handling and Reporting Mechanism, Emerging Methodology and Tools in Vigilance.
- Total Quality Management (TQM) & its application in Vigilance Process for Organizational Excellence.
- Procurement Process – Public Procurement / Outsourcing / Works contract - CVC guidelines and Legal provisions.
- E-Procurement, e-Payment & ERP Packages with Case Studies.
- Corporate Governance, Ethics and Principles.
- United Nations Convention against Corruption UNCAC
- Lokpal Act 2013
- PIDPI Complaints and Whistle Blower Protection in India
- Fraud Risk Management Framework (Preventive / Detective / Investigative) - Experiences from different organizations including MNCs, Cyber Fraud / Computer Forensic Tools
- Preventing corporate espionage through Internal Vigilance
- Combating Corruption - Technology as an enabler.

METHODOLOGY

The program will be conducted in an interactive environment providing greater scope for discussions. Emphasis will be on a highly participative style of learning. The faculty will act as provocateurs and resource persons and demonstrate application oriented studies in a professional manner.

TARGET PARTICIPANTS

Executives from Vigilance / HR / Finance / Administration/ ISO Systems cell / Legal cell/ IT / Procurement / Materials Management Functions / Works, Maintenance & Outsourcing from all Government, Public and Private sector organizations. Head of Departments / Internal Systems and Financial Auditors / Executives from Planning function/Executives from banks, financial institutions etc;

PROGRAM VENUE, DATES & TIMINGS

Venue: Engineering Staff College of India (ESCI) Campus, Old Bombay Road, Gachi Bowli, Hyderabad-500032. Telangana State, India.

Dates: 07 – 09 Feb, 2019 (3 Days)

Timings: On the first day Registration will commence at 0900 hrs. On all other days the program timings will be from 0945 - 1715 hrs with breaks in between for tea and lunch.

COURSE DIRECTOR

Shri D. Sheshadri, Head – Quality & Productivity Division, Engineering Staff College of India.

FACULTY

Eminent Speakers who have extensive experience in the field of vigilance and quality will share the sessions.

COURSE FEE

Rs.16,500/- (Residential) + 18% GST per participant. Fee includes, course material, course kit, twin-sharing / single AC accommodation as per availability, breakfast, lunch, dinner, tea / coffee and snacks during the actual days of training program.

DISCOUNTS
- **Non-Residential Fee:** 10% discount on course fee is allowed for non-residential participants.
- **Group Discount:** Additional 10% discount for three or more participants, if sponsored by the same organization. (All discounts are applicable only if fee is received at ESCI before the commencement of the program)

Goods and Service Tax as applicable is to be paid extra over and above the training fee.

Our Goods Service Tax registration Provisional ID No **36AAATT3439Q1ZV** and **PAN Card No.AAATT3439Q.**

MODE OF PAYMENT

Program fee is to be paid in favour of **"IE(I) - Engineering Staff College of India"** in the form of demand draft payable at Hyderabad.

Alternatively the payment may be made by **Electronic Fund Transfer (EFT)** to ESCI – SB A/c No. 912010049234564 with **Axis Bank Ltd., Gachibowli branch,** Old Mumbai Highway, Cyberhills Colony, P Janardhan Reddy Nagar, Gachibowli, Hyderabad – 500032, T.S., by **NEFT/ RTGS/ IFSC Code No. UTIB0000733 – MICR No.500211020.**

While using EFT method of payment, please ensure to communicate us your company name, our invoice reference and program title.

REGISTRATION

Online registration shall be available on ESCI website.

To register manually please send your nominations giving details of name, designation, contact address, email address, mobile, telephone and fax number of the participant along with the details of mode of payment of fee and addressed to:

The Head
Quality & Productivity Division
Engineering Staff College of India
Gachi Bowli, Hyderabad – 500 032
Direct Phones: 040 – 66304133, 4132, 4110, 4109, 4108
Fax : 040 – 30995226 Mobile: 9866114616
Email: qp@escihyd.org, Web site: www.escihyd.org

CERTIFICATE

A certificate of participation will be awarded on conclusion of the program.

GENERAL INFORMATION

➢ ESCI encourages participants to present case studies / experience of their organizations.
➢ For the convenience of outstation participants, ESCI will facilitate pick-up and drop from Airport / Railway Stations / Bus Stations, if travel plans are received at least 3 days in advance along with mobile number by fax or email. The charges shall be paid by the participant directly to the Cab.
➢ For residential participants, ESCI provides complimentary accommodation and boarding one day before commencement (Check-in at 1200 hrs.) and one day after conclusion (Check-out at 1200 hrs.) of the program duration. Overstay charges will be applicable as per ESCI rules (subject to availability) beyond these.

➢ Well developed Information Centre and Internet facilities are available to the participants.