

Faculty

i) Qualification:

Ph.D in relevant area or First Class M.Tech with 20 years Industrial Experience. He / She must have published research papers in renowned journals.

ii) Experience:

10-15 years of academic / industrial experience or combination of both in the relevant discipline. Candidate with industrial experience weightage is given on

- a) Good academic record with research paper publications in relevant field
- b) Must have worked at managerial positions equivalent to Supdtg. Engineer / Addl. / Asst. General Manager / Assoc. Professor
- c) Excellent research analytical & teaching skills and demonstrate ability to produce the results

iii) Age:

35 – 45 Years

iv) Duties & Responsibilities:

Coordinate with HoD in successful branding and conduct of the CPDPs, STPs, Consultancy and Research Projects and in formulating the curriculum, exploring subject experts, mentoring junior faculty.

- Should be able to develop and deliver short-term training programmes on their area of specialization
- Should be able to generate and lead research and consultancy assignments related to the area of specialization.
- Responsible for supporting pre and post marketing activities pertaining CPDPs designed and delivered by the division. The incumbent is expected to research market / industry trends to identify the learning needs in particular sector and is responsible for enabling maximum possible participation in the programs. Interacts with counterparts in the training department of the client

and alumni of the CPDPs for gathering data as part of market and industry analysis.

- The incumbent periodically Interact with client's training /HR departments / participants directly to resolve their program related queries. Must be able to design, develop and deliver short-term training programmes as per client's requirement.

a) CPDPs:

- i. Identify the core faculty of each CPDP
- ii. Preparation of course material, presentations and time table
- iii. Conduct of CPDPs

b) Marketing:

Carry out 2nd level of marketing for each CPDPs / STPs / Consultancy & Research Projects until realization

c) STPs:

- i. Coordinate with HoD in designing the STPs as per Client's requirement.
- ii. Identify core faculty
- iii. Coordinate in finalization of course material and time table
- iv. Conduct of STPs
- v. Compilation of feedback

d) Research & Consultancy:

- i. Identify the areas of expertise (internal & external)
- ii. Explore Research & Consultancy assignments in relevant areas
- iii. Preparation and submission of tenders / quotations
- iv. Attend preliminary meetings with presentations (as required)
- v. Execution of the assignments as per prescribed standards adhering to the timeframe
- vi. Submission of draft report

vii. Submission of final DPR

- e) **Realization of payments**
- f) **Performance assessment of support staff of the division**
- g) **Publish Research Papers in National / International Journals**
- h) **Coordinate with HoD in designing and organizing National / International Seminars / Conferences**