

Engineering Staff College of India, Hyderabad
(An Autonomous Organ of the Institution of Engineers (India))

Recruitment for the post of Placement Officer for
School of Post Graduate Studies (SPGS)

Dt: 12-12-2024

The Engineering Staff College of India (ESCI) invites applications for recruitment the post of Placement Officer to support its School of Post Graduate Studies (SPGS). SPGS offers two-year full-time Post Graduate Diploma courses in General Management and Infrastructure Management approved by AICTE, Ministry of HRD, Govt. of India. The Placement Officer is a full time officer has a vital role in bridging the skill gap between corporate expectations and graduate students, ensuring successful placements.

Key Responsibilities:

- Establish and maintain strong relationships with corporate organizations, recruitment agencies, and industry professionals to create placement opportunities for students.
- Plan and coordinate recruitment drives, company interviews, and on-campus hiring activities,
- Conduct workshops, seminars, and training sessions to help students to develop effective resumes, improve interview skills, and enhance employability skills
- Address student inquiries and concerns related to placements, internships, and career development, providing solutions and ensuring effective communication throughout the placement process.

Qualifications:

- Masters Degree in Management/ Masters Degree in any Engineering with extensive experience in Industry/Academia preferably in facilitating the placement process for students.
- Preferably 50 years of age below
- Emoluments/Salary: Rs. 30,000 to 50,000

Interested candidates are requested to send their resume to the Director, Engineering Staff College of India, ESCI Road, Gachibowli, Hyderabad – 500 032 or by emailing capadm@escihyd.org on or before **31st December, 2024**.