



Engineering Staff College of India

Autonomous Organ of The Institution of Engineers (India)
Old Bombay Road, Gachibowli, Hyderabad - 500 032. T.S, India



Quality & Productivity Division

Continuing Professional Development Programme on

5S for Workplace Excellence

02 – 04 June, 2025

(Hybrid Mode)



Centre for Promotion of Professional Excellence

ISO 45001:2018, ISO 50001:2018 Certified, AICTE & CEAR Recognized Institution)

INTRODUCTION

5S: 5S is a workplace organization method in the order of five Japanese words: Seiri, Seiton, Seisō, Seiketsu, and Shitsuke. These have been translated as "Sort", "Set In order", "Shine", "Standardize" and "Sustain". 5S describes how to organize a work space for efficiency and effectiveness by identifying and storing the items used, maintaining the area and items, and sustaining the new order. This working methodology is integrated into the working style of the employees in the form of a standard operating procedure to be followed on a daily basis. This method of working helps to improve safety and productivity in the organization.

ENABLING OBJECTIVES

- To demonstrate your organizations' commitment to high quality standards
- Assist organization to achieve clutter free workplace
- To help develop a visual workplace in the organization
- Impact positively Safety, Morale, Quality, Productivity, Inventory, Standard Work, Ergonomics etc.
- Develop a Total Employee Involvement culture towards solving problems in the workplace
- Pave the way towards implementing a Lean culture

COVERAGE

- History of Quality Control
- Relevance of Japanese Management Concepts in the Indian Industry
- Components of Work
- Forms of Waste
- Why 5S
- Pillars of 5S
- 5S Governance
- Single Point Agenda
- Sharing of Best Practices, Case Studies, Exercises

METHODOLOGY

The Programme will be conducted in an interactive environment providing greater scope for discussions. Emphasis will be on a highly participative style of learning. The faculty will act as provocateurs and resource persons and demonstrate application oriented studies in a professional manner.

TARGET PARTICIPANTS

Executives from all Functions of Engineering, Design/Commercial/ Manufacturing/Purchase / HR / Administration / IT / Procurement /Materials Management /Planning /Maintenance & Outsourcing from all Government, Public and Private sector organizations, Professionals employed in quality improvement; seeking up-to-date knowledge of the methods, principles and practice of Organisational excellence; Professional Managers who wish to develop their career in the important area of TQM and Organisational excellence; Professionals responsible for setting up projects working closely with senior colleagues and others who carry out total quality initiatives.

PROGRAMME VENUE, DATES & TIMINGS

Venue: Engineering Staff College of India (ESCI) Campus, Beside CARE Hospital, Gachi Bowli, Hyderabad - 500 032. Telangana State, India

Dates: 02 - 04 June, 2025 (3 Days)

Timings: On the first day Registration will commence at 09.45 hrs. On all other days the program timings will be from 09.45 - 1715 hrs with breaks in between for tea and lunch.

COURSE DIRECTOR(S)

Dr. U S Jyothi,
Head, Quality & Productivity Division,
Engineering Staff College of India, Hyderabad
Direct Phones: 040 - 66304133, 66304110
Email: qp@escihyd.org Web site: www.escihyd.org

Dr. K Bharath, Faculty
Quality & Productivity Division
Tel: 040-66304111/4105
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FACULTY

Eminent and Practicing Quality Professionals who have extensive experience in the field of Quality Management and Quality Tools will share the sessions.

COURSE FEE

Offline: Rs. 16,500/- (Residential) + 18% GST per participant. Fee includes, Soft copy of the course material, course kit, **twin-sharing AC accommodation as per availability**, breakfast, lunch, dinner, tea/coffee and snacks during the actual days of training programme.

Non Residential Discount: 10% discount will be allowed if participant is non- residential. (Only for participants attending offline mode)

Online mode: Rs. 10,500/- + 18% GST per participant. Fee includes Experts Online Support and Soft copy of the Reading Material

Our Goods and Services Tax Registration Provisional ID No 36AAATT3439Q1ZV and PAN Card No. AAATT3439Q.

MODE OF PAYMENT:

Programme fee is to be paid in favour of "IE (I) - Engineering Staff College of India" in the form of demand draft payable at Hyderabad.

Alternatively, the payment may be made by **Electronic Fund Transfer (EFT)** to ESCI - SB A/c No. **912010049234564** with **Axis Bank Ltd., Gachibowli branch**, Old Mumbai Highway, Cyberhills Colony, P Janardhan Reddy Nagar, Gachibowli, Hyderabad - 500032, T.S., by **NEFT/ RTGS/ IFSC Code No. UTIB0000733 - MICR No.500211020.**

While using EFT method of payment, please ensure to communicate us your company name, our invoice reference and program title

REGISTRATION

Online registration shall be available on ESCI website.

To register manually please send your nominations giving details of name, designation, contact address, email address, mobile, telephone and fax number of the participant along with the details of mode of payment of fee and addressed to: qp@escihyd.org

CERTIFICATE

A certificate of participation will be awarded the Participant on successful completion of the Programme.

GENERAL INFORMATION

- ESCI encourages participants to present case studies from their respective organizations.
- ESCI provides complimentary accommodation and boarding to the residential participants one day before commencement (Check-in at 1200 hrs.) and one day after conclusion (Check-out at 1200 hrs.) of the Programme duration. Overstay charges will be applicable as per ESCI rules (subject to availability of accommodation)
- Well-developed Information Centre and Internet facilities are available to the participants.