ENGINEERING STAFF COLLEGE OF INDIA

Gachibowli, Hyderabad-500032, Telangana State.

CONTINUING PROFESSIONAL DEVELOPMENT PROGRAMME ON

Secure AI Tools: Microsoft 365 Copilot, Google Gemini & Sarvam AI

Microsoft 365 Copilot

Google Gemini

sarvam AI

DATE
04 - 06 December 2026

VENUE
Udaipur (Rajasthan)



INTRODUCTION:

Artificial Intelligence (AI) is transforming organisational operations by enhancing productivity, streamlining administrative processes, improving decision-making, and enabling intelligent automation. However, the adoption of AI tools in Government Departments, Public Sector Undertakings (PSUs), Defence Organisations, Academic Institutions, and Corporate Enterprises requires a strong emphasis on data security, confidentiality, privacy, and responsible AI practices. This three-day Professional Development Training Programme on "Secure AI Tools: Microsoft 365 Copilot (Enterprise), Google Gemini & Sarvam AI" is designed to equip executives, managers, and professionals with practical knowledge and hands-on experience in leveraging enterprise AI solutions securely and effectively.

OBJECTIVES:

- To familiarise participants with the capabilities, applications, and enterprise security features of Microsoft 365 Copilot, Google Gemini, and Sarvam AI for enhancing organisational efficiency and productivity.
- To develop practical competencies in using AI-powered tools for office administration, document preparation, data analysis, communication, knowledge management, and decision support.
- 3. To create awareness of AI security, data privacy, confidentiality, ethical considerations, governance frameworks, and responsible adoption of AI technologies in professional environments.
- 4. To enable participants to identify, evaluate, and implement suitable AI-driven solutions for improving operational effectiveness, workflow efficiency, multilingual communication, and organisational performance.

CONTENT COVERAGE:

- Introduction to Generative AI and Enterprise AI Ecosystems
- Secure and Responsible Adoption of AI Tools
- Microsoft 365 Copilot (Enterprise) – Features and Applications
- Microsoft 365 Copilot for Office Productivity
- Microsoft Copilot for Intelligent Workflow Management
- Google Gemini – Enterprise AI Capabilities
- Google Gemini for Research, Analysis and Decision Support
- Sarvam AI – Indian Language AI Applications
- Sarvam AI for Citizen-Centric and Administrative Services
- Advanced Prompt Engineering Across AI Platforms
- Enterprise AI Security, Risk Management and Compliance
- Hands-on Workshop, Comparative Analysis and Case Studies

TARGET GROUP: This programme is intended for officials from Central and State Government Departments, regulatory authorities, mining and mineral development agencies, environmental and sustainability organizations, as well as mine managers, engineers, geologists, safety professionals, compliance officers, consultants and technology professionals involved in mining regulations, occupational safety, digital transformation, artificial intelligence and resource optimization.

Non-Residential Fee Per Participant	Rs.35,000 +18%	Rs.30,000 +18% GST Each (for a batch of fifteen)
Twin Occupancy Fee Per Participant	Rs.45,000 +18% GST	Rs. 40,000 +18% GST (For a batch of Ten)
Programme Fee Per Participant: (Residential). Special Feature: Spouse stay is complimentary and meals are chargeable.	Rs.55,000 +18% GST	Rs. 50,000+18% GST Each, (For batch Size of Eight)

GENERAL INFORMATION :

- Hotel Check in Date & Time : 03rd December 2026 from 12.00 pm afternoon
- Hotel Check out Date & Time **:** 06th December 2026 before 12.00 pm afternoon
- Programme starts on 4th December 2026 from 9.00 Hrs morning onwards
- Programme ends on 6th December 2026 by 12.00 pm Afternoon

To Register, please send nominations with Name, Email ID and Contact No of participants to mail Id: fdpdiv@escihyd.org

CERTIFICATE: A certificate of participation will be awarded to each participant on conclusion of the programme

ESCI ACCOUNT DETAILS :

Beneficiary Name: IE(I)-Engineering Staff College of India

A/c No: 10007111201 with SBI Bank, Raj Bhavan Road Branch

RTG'S/ NIFT/ IFSC/Code No: SBIN 0004159

PROGRAMME DIRECTOR:

Er.Sai Kishore.P, MIE, M.Tech(EPS), MBA, (Ph.D)

Head(FDP Cell) & Programme Director.

Nodal Officer-DST Programs

Engineering Staff College of India

Gachibowli, Hyderabad-500 032

Mobile: 9912523285 Ph: 040-6630 4113

Email: fdpdiv@escihyd.org

For more information please write to us on fdpdiv@escihyd.org

Glimpses of our recent programme at Shillong, Udaipur, Shimla, Manali, Ooty, Coorg, Portblair, & Mizoram













For more information please write to us on fdpdiv@escihyd.org